

OAKLANDS COLLEGE

SUBCONTRACTING PARTNERS AND MANAGEMENT FEE STRUCTURE - 2020/21

Rationale for subcontracting

See Oaklands College Supply Chain Fees and Charges Policy 2020-2021 on the College website at the following link:

<https://www.oaklands.ac.uk/about-us/college-policies>

Subcontracting partners

Oaklands College is using 2 subcontractors for the 2020/2021 academic year:

- **Groundwork East**
 - Community charity Groundwork East deliver Practical Horticulture and Employability skills as well as pastoral support, to the hard to reach unemployed by undertaking a groundworks project in the community. They are working to create stronger, healthier communities, responsible business, and greater prospects for local people in and around Bedfordshire.
- **Progression 2**
 - Progression 2 Ltd is based in Hatfield, Hertfordshire and specialise in online blended learning delivered to adult learners. Their aim is to help learners progress to the next level in learning, or in their careers, and they often work with apprentices to help them get ready for university. They work closely with Oaklands College, the University of Hertfordshire, and NHS Trusts. During the pandemic they have focused on Maths and English functional skills, but as a small company they offer the flexibility to move into other areas as required to meet the needs of the learner and the local community.

Detailed management fee structure

The fee retained by the College is calculated as a percentage of the total contract value agreed with the Sub-contractor. The typical percentage range of fees retained by the College is 15% to 20%. Where the college works with partners using college premises, the college reserves the right to charge a fee of up to 25%.

The fee is open to negotiation and review by Subcontractors and the final fee is agreed by both parties. The fee structure for 20-21 is as follows:

	<u>Progression 2</u>	<u>Groundwork East</u>
Contract value – ESFA funding	£115,000	£250,000
Funding retained %	15%	15%
Areas covered by retained funding		
Quality assurance and oversight	1%	2%
Administrative functions (data returns)	13%	12%
Meetings, spot checks, training	1%	1%